

VALLEY ELECTRIC ASSOCIATION, INC.

Corporate Policy #129

METER INSTALLATIONS

Dated: June 3, 2019
Supersedes: April 1, 2006
Formerly: Rule No. 13

I. OBJECTIVE

To establish a policy describing meter installations.

II. POLICY

The Association will strive to provide its members with metering services to measure the members' electric usage accurately.

A. **General Conditions.**

The member should consult the Association during the planning stage of any project needing a meter installation to determine the most satisfactory metering location. All meter locations, service panels and the associated metering wires and equipment are subject to prior approval of the Association.

All meter locations shall be free of obstructions and accessible to Association personnel at all times.

Facilities constructed without prior Association metering approval shall not be connected if either the metering location or metering equipment is not acceptable to the Association. The costs to relocate or upgrade the metering equipment to meet the Association's approval will be at the member's expense.

The Association will furnish a single meter at the point of delivery to the member's premises. Members desiring service at two or more separate points of delivery shall be billed separately at each such point and the registrations of such meters shall not be added together for billing purposes.

The Association reserves the right to modify, replace or upgrade the meter or associated equipment.

B. **Meter Locations.**

1. Residential and Commercial Service

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Meters shall be installed on either of the following: (i) an outside wall of a building that is accessible to Association personnel, (ii) at an underground service termination pedestal, (iii) at an appropriate, approved mounting support, or (iv) at Association discretion, on an Association-provided meter pole. Meters shall be installed at a height of four to five feet above the ground or on a platform, except when an underground service termination pedestal is used. When a meter is recessed in the wall of a building, a space of not less than six inches on each side of the center of the meter base shall be provided to permit access of Association test equipment.

2. Irrigation Service

a. Self-contained Metering

Overhead Service - The meter will be installed on an Association provided meter pole.

Underground Service - The meter will be installed in an approved underground termination pedestal or at an approved pump panel.

b. Instrument Class Metering

Overhead Service - The meter shall be installed at the member's pump panel or at the discretion of the Association, may be installed on the primary pole.

Underground Service - The metering will generally be installed on the primary pole, but may, at the discretion of the Association, be installed on a separate meter pole or in an approved underground pedestal or panel box.

C. **Meter Poles.** The Association will normally furnish and install the meter pole where it is required, and the Association-owned facilities will terminate at this pole.

D. **Current Transformers.** A current transformer will be furnished by the Association when a meter installation larger than 200 amperes is installed. The connections from the current transformer to the meter will be installed by the Association. Current transformers will not be installed for single-phase services (320 amps for residential, or 400 amps for commercial). Current transformers will not be supplied for a meter installation of 200 amperes or less.

E. **Meter Tests.** Meter testing will be provided pursuant to Policy #127.

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- F. **Inaccurate or Non-Registration of Meter.** When a meter fails to correctly register the amount of electricity used during any period, the amount of the bill will be estimated based on the same billing period in the previous year at the same service location. If the previous year's data is not available, the usage will be estimated based on the most recent data available at the same service location.

III. RESPONSIBILITY

The Board of Directors, through delegation to the Chief Executive Officer, shall be responsible for the administration of this policy.